

What to do in case of fire?

Vitkovice
Cylinders

FIRE INSTRUCTIONS

Stay calm in case of fire!

Everyone noticing the fire is obliged, considering his/her own safety to extinguish it with the extinguishers being placed in the premises. If he/she is not able to do it on his/her own or with the available extinguishers, he/she must declare **a fire alarm.**

The fire alarm is declared by calling **FIRE** and immediately notifying a fire.

Call internal telephone line 3222, number 150 or +(420) 596 614 580

Reporting a fire

- **Who** is calling
- **What** happened
- **Where** it happened
- **How many people** got hurt / affected
- **Injury type**, is someone unconscious
- Do expect more questions!

How to proceed?

- Warn the persons at risk
- Do not forget about handicapped people and take them to the safety place (the disabled, injured persons,
- Close windows and doors
- Use designated fire escapes
- Follow the instructions

Extinguish the fire

- Use the extinguisher to extinguish the fire
- Pay attention to your own safety!

How to behave in manufacturing

- Visitors must observe safety instructions of their assigned accompaniment.
- **The entry into manufacturing facilities is possible only when wearing safety footwear and the protective helmet.**
- Taking pictures and filming is forbidden in the entire premises.
- Entering the premises under the influence of alcohol and drugs is strictly forbidden.
- When moving around, use designated routes only.
- Respect safety marking.
- Enter all spaces and workplaces only with

the permission of you accompaniment.

- It is forbidden smoking out of designated outside areas.
- Maximum speed on external routes is 30 km/h.
- You can leave designated routes only with the permission of your accompaniment.
- It is forbidden to do the activities which are not related to your visit.
- It is forbidden to control machines and equipment without proper education, qualification and authorization, and without the approval of the accompaniment.
- It is forbidden to pour out any unknown or dangerous substances in basins or sewerage.
- It is forbidden to bring weapons, hazardous substances and chemicals to the premises.

Major Risks in Company Workplaces



Risk of injury caused by breaking down, pressing, pushing by load
- Keep a safety distance from handled material and loads



Risk of injury in the collision with a fork-lift truck or means of transport
- Move on the routes designated for walking. Maintain eye contact with the driver.



Risk of an accident by spitting material, sparkles, hot scales, etc.
- When entering manufacturing facilities, always use protective glasses.



Risk of injury in contact with chemical substances and mixtures
- Never handle and touch the vessels with chemicals and mixtures. Never soak your hands in unknown liquids.



Risk of electrical injury
- Do not touch electric switchboards, never enter the substations of electric voltage, never use damaged sockets.



Risk of burns caused by flame
- Never enter the workplace where work with the open fire is in progress Do not disturb the workers working with the open fire.



Risk of injury caused by fall
- When working at heights, always use collective or personal protection against fall. Beware of uneven surface.



Risk of explosive atmosphere
- Never smoke out of designated places and do not work with the open fire outside the given workplaces or without the permission.



Risk of injury caused by pressing between machine parts
- Never enter the workplace in operation, never put your hands in the working space of a machine.



Risk of injury caused by pulling into rotating parts of a machine
- Never enter the workplace in operation, never put your hands in the working space of a machine.



Risk of injury caused by the contact with hot surface
- Never handle and touch baked items, weldments and material after grinding, cutting, welding, etc.

Records of Accidents

All types of accidents (e.g. industrial injuries, breakdowns or damage to the environment) which happen within company VÍTKOVICE CYLINDERS, a.s. must be immediately reported to following phone numbers

Emergency phone number

Internal line

+(420) 702 188 419 - 3222

or

+(420) 702 188 419

Important phone numbers:

Rescue service	155
Fire and Rescue Brigade	150
Police of the Czech Republic	158
Contact person	
- Phone number	

Environment, Environmental protection and Occupational Safety

VÍTKOVICE CYLINDERS, a.s. urges to secure safety and the positive approach to the environment to the possible highest extent. By the constant improvement of working conditions and the increase in knowledge and awareness of each of us we focus on the reduction of negative impacts on health and effective dealing with the risks in all our shop floors.



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Safety Information for Visitors

Dear visitors,

It is very important for us that you will feel comfortable and safe in our company, and therefore we have prepared for you some brief information concerning safety.

During your visit, you will be accompanied by a person from our company who will be also your contact person in case of doubts, problems or unusual events in the area of safety.

If you have any questions concerning safety, approach your companion.

We believe that you will enjoy your visit in our company.

Date:

First name, surname and signature:

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